



LAGUNA CREEK HIGH SCHOOL
HOME OF THE CARDINALS
AN INTERNATIONAL BACCALAUREATE SCHOOL



BOARD-APPROVED requirements for registration at all EGUSD schools:

California Education Code, Section (48200-48208) and EGUSD Administrative Regulations (5111.1) require that a student be enrolled and attend the school that is within the District in which the Student's parent(s) or legal guardian(s) reside(s).

Documents Needed for Registration:

- Parent/Legal Guardian must accompany the student at registration or enrollment. Current identification is required;
- Immunization Record;
- Birth Certificate;
- Withdrawal Grades from former school and an unofficial transcript (when applicable);
- Students beginning 9th grade must provide either proof of 8th-grade promotion, final report card, or transcript of middle-school work completed;
- Current IEP (Individual Education Plan) if applicable;

Residence Documents Required for Initial Enrollment for all K-12 Students:

- Property tax receipts for the current residence; **OR**
- Mortgage statements in parents'/guardians' name. If the home is under construction a title/deed or signed sales or purchase agreement in parents'/guardians' name will be accepted. A current PG&E or SMUD bill that indicates location of service must be presented to the school **within six months of enrollment date; OR**
- Rental/Lease Agreement – current or recently signed -- with lessee being in parent or guardian name. Additionally, two consecutive months of a current **PG&E** or **SMUD** bill in the parent/guardian name must be presented to the school **within two months of enrollment.**

AND:

Parent guardian must produce ONE of the following documents for enrollment:

- **Motor Vehicle Registration** with current address; **OR**
- **Driver's License** with current residence; **OR**
- **Court Documents** indicating current residence; **OR**
- **Department of Human Assistance Correspondence** with current residence.

ALSO:

Enrolling families wishing to enroll under an **Affidavit of Non-Permanent Residence** or a **Caregiver's Authorization Affidavit** will meet with a Vice Principal prior to enrollment. The parent enrolling the student, as well as the family providing housing or care of the child must both be present at this meeting. If the Student's parent/legal guardian is not available for this meeting, he/she must provide a **notarized** documentation acknowledging that the student is living in a caregiving situation.

Laguna Creek High School accepts Registrations Monday-Friday, 8:00-12:00 Noon and 1:00-3:00pm. Students arriving after 2:30pm may register, but will wait until the next day to meet with a counselor. **All documents must be provided by the enrolling parents and LCHS cannot be responsible for procuring documents from students' former schools.**

These rules are implemented for the safety of all students attending Laguna Creek High School. We appreciate your understanding and compliance.